

GRS Update Proposal - Archaeological project records (GRS-16584)

Proposed Updated Schedule (updates in magenta)

Title

Archaeological project records (New GRS, # TBD)

Description

These are records of archeological projects undertaken by a government agency. They may include narrative reports, photographs, field notes, descriptions, and related information, as well as contextual information about the project.

Retention and Disposition

Retain permanently. Records may be transferred to the Archives.

Explanation for Update

This GRS was requested by the Utah School and Institutional Trust Lands Administration (SITLA) for records created by their Archeological group. Utah State History also creates archeological reports. We determined that a General Retention Schedule for these records would be useful for these agencies and any other agencies that may need to manage archeological records.

Feedback

10/16/2021 10:07:33	(New GRS) Archaeological project records	I agree with this update.		Jean Wojtyla		4352566297	jwojoan gellsprings@gmail.com
10/18/2021 10:28:13	(New GRS) Archaeological project	I conur.....there are some cases here at LCPD that we retain for historical referece.		kirsti kjome			kirsti.kjome@loganutah.org

	records						
10/20/2021 9:28:48	(New GRS) Archaeological project records	Our SHPO office supports the update to the GRS and has had conversations with SITLA regarding archaeological records. Our agency specific retention has a permanent retention also. So we would want our agency specific retention still in effect, correct? We don't accept paper (since 2017) so we do need to update ours to reflect digital records in the future.	Chris Merritt and Alycia Rowley		801-245-7226		aaldrich@utah.gov